



GUIDELINES COMMUNITY PROJECT GRANT FUNDING

Guidelines

How to Apply

An application is to be made in writing to Pilbara Meta Maya Regional Aboriginal Corporation (PMMRAC) by submitting a written application to:

Attention: Chief Executive Officer
Pilbara Meta Maya Regional Aboriginal Corporation
PO Box 2680
South Hedland WA 6722

Applicants must complete the PMMRAC Community Project Grant Funding application and provide supporting documentation.

Funding Allocation

- **Increase in Total Grant Funding:** The total amount allocated for Community Grants has been increased to \$1,000,000. This amount will be reviewed annually and adjusted as appropriate.
- **Grant Limits:** Communities can access up to \$200,000 per project.
- **Scholarship Allocation:** \$100,000 from the Community Grants fund is specifically allocated for Scholarships. Only Pilbara Meta Maya Regional Aboriginal Corporation members are eligible to apply. This amount will be reviewed annually and adjusted as appropriate.
- **Major Event Support:** Grants can also be allocated for major events that support and benefit the Pilbara region.

Grant Usage and Purpose

- **Eligible Use:** Grants must be used solely to benefit communities in the Pilbara, Gascoyne and Mid-West.
- Payments will be made directly to the suppliers of goods or services, not to community members or organisations.
- **Application Requirements:** Applicants must complete the grant application form fully and provide sufficient supporting information to justify their request.
- **Funding Availability:** A total of \$1,000,000 in grant funding is available for the financial year. Once fully allocated, no further funds will be distributed under this program. This amount will be reviewed annually and adjusted as necessary.



GUIDELINES COMMUNITY PROJECT GRANT FUNDING

Program Objectives

- Increase the community's capacity to deliver services and activities.
- Ensure that communities manage and control their community priorities.
- Support projects that address environmental and community priorities.

What This Program Will Fund

- **Community Projects:** Goods and services directly supporting community activities, projects, and improvements that enhance communities' living standards and infrastructure within the eligible regions.
- **Scholarships:** A total of \$100,000 from the Community Grants fund is set aside for scholarships, exclusively available to Pilbara Meta Maya Regional Aboriginal Corporation members. The purpose of the scholarships is to provide educational and training opportunities for members. Scholarships will be a maximum of \$50,000 per year for one scholarship, with the remainder provided for smaller scholarship requests OR for another \$50,000 scholarship if no smaller applications have been made.
- **Major Event Support:** Funding is available for major events that benefit and support the Pilbara region, focusing on events that promote community cohesion, cultural engagement, and regional development.

Grant Assessment

PMMRAC will thoroughly assess each application to ensure it meets the eligibility criteria and aligns with the objectives of the Community Project Grants Funding program. After this review, qualified applications will be presented to the Board of Directors for final approval, ensuring that all awarded grants reflect PMMRAC's commitment to supporting community-driven initiatives within the designated regions.

Acquittal

The applicant must provide all requested documentation to PMMRAC within the specified timeframe. PMMRAC will review the documentation to ensure funding has been spent on items specified in the initial application.

Any receipts unrelated to the approved project will result in the applicant being invoiced for the amount. The applicant will be solely responsible for repaying PMMRAC. Any fraudulent activity will result in future applications from the community being denied.

PMMRAC will issue a letter to the applicant advising the outcome of the acquittal within 90 days of the project ending, subject to the timely submission of all required documentation.

Evaluation

Written correspondence indicating the outcome benefits from the PMMRAC Community Project Grant Funding must be sent to PMMRAC within 30 days of acquiring the funds.



APPLICATION FOR COMMUNITY OR ORGANISATION PROJECT GRANT FUNDING

APPLICATION – For Community or Organisation Funding

General Project Information

Project title:	
Estimated start date:	
Estimated finish date:	
Funds requested from PMMRAC Community Project Grant (excluding GST):	

Applicant Details

Community or Organisation name:	
Authorising officer:	
Position title: (Board Member, Director, etc.)	
Contact person:	
Postal address:	
Contact telephone:	
Contact mobile:	
Contact email address:	

Has your community or organisation received grant funding in this financial year from PMMRAC?

No

Yes

If yes, please provide details:



**APPLICATION FOR COMMUNITY OR ORGANISATION
PROJECT GRANT FUNDING**

Is the community or organisation contributing funding to this project?

No

Yes

If yes, please provide details:

Project Description

What do you aim to achieve with the funds?

Describe the benefits/outcomes you are hoping to achieve with funding and how they will be measured:



**APPLICATION FOR COMMUNITY OR ORGANISATION
PROJECT GRANT FUNDING**

Why does your community or organisation need this funding?

Are there any implications of funding not being provided?

Details of project items to be funded by the grant:

(Please attach quotes for all budget line items to justify funding requests wherever possible)

Project Item	Total \$ (ex GST)	Quote Attached
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
TOTAL:	\$	



**APPLICATION FOR COMMUNITY OR ORGANISATION
PROJECT GRANT FUNDING**

Application Checklist

By submitting this application, I acknowledge:

- To the best of my knowledge, the information provided in this application is accurate and complete.
- This application has been authorised by the relevant CEO or Chair of the applicant organisation or community, whose details are provided in the application.
- I have read the Guidelines and acknowledge the eligibility criteria for funding.
- Pilbara Meta Maya Regional Aboriginal Corporation may request additional information from applicants.
- Pilbara Meta Maya Regional Aboriginal Corporation will be notified of any change to the information supplied and any other information or circumstances that may affect this application.
- This application includes quotes for all budget line items to justify funding requests.

Declaration

I, _____
NAME **TITLE**

of _____
COMMUNITY OR ORGANISATION NAME

Do hereby declare that all the information supplied in this application form for Pilbara Meta Maya Regional Aboriginal Corporation Community Project Grant Funding is, to the best of my knowledge, accurate and complete; that I have read and accept the requirements of the Guidelines, and that the Pilbara Meta Maya Regional Aboriginal Corporation will be notified of any change to the information supplied and any other information or circumstances arising that may affect this application.

Dated: _____
Day **Month** **Year**



APPLICATION FOR SCHOLARSHIP

APPLICATION for Scholarship

Pilbara Meta Maya Regional Aboriginal Corporation (PMMRAC) Members Only

Section 1: Applicant Details (responsible adult)

Full Name	
Date of Birth	
Contact Address	
Phone Number	
Email Address	

Section 2: Student's Details (if underage)

Full Name	
Date of Birth	
Contact Address	
Phone Number	
Email Address	

Section 3: Educational Information

Institution/School Name	
Course/Program Name/Year	
Program Duration	
Expected Completion Date	



APPLICATION FOR SCHOLARSHIP

Section 4: Scholarship Request

- **Scholarship Amount Requested:** _____
- **Length required:** 1 year 2 years 3 years 4 years
- **Purpose of the Scholarship:**
(Please describe how the scholarship will be used, including specific expenses such as tuition fees, course materials, travel costs, etc.)

- **Supporting Documentation:**
(Please attach evidence of enrolment, course details, and cost breakdown if applicable.)

Section 5: Personal Statement

(Please provide a statement outlining your educational goals, the impact of this scholarship on your development, and how you plan to contribute to the Pilbara Meta Maya community in the future. Limit to 300 words.)



APPLICATION FOR SCHOLARSHIP

Section 6: Authorisation and Declaration

By submitting this application, I confirm that:

- I am a member of the Pilbara Meta Maya Regional Aboriginal Corporation.

- The information provided in this application is accurate and complete to the best of my knowledge.

- I understand that providing false or misleading information may disqualify me from receiving the scholarship.

- I have attached all the required supporting documents.

- I authorise PMMRAC to verify the information provided in this application.

- I acknowledge that all scholarship monies will be paid directly to the educational body and not to me as the applicant.