



Type of Application:

New Applicant

Transfer

Cross Transfer

Applicants Details

LAST NAME / SURNAME

FIRST NAME

What name do you use for your Centrelink payments:

Please tick boxes Mr Mrs Miss Ms MALE FEMALE DATE OF BIRTH/...../.....

LANGUAGE YOU SPEAK AT HOME:.....

DO YOU REQUIRE INTERPRETER ASSISTANCE? YES NO

CURRENT ADDRESS:.....

POSTCODE:.....

CORRESPONDENCE/MAILING ADDRESS: (IF DIFFERENT FROM CURRENT ADDRESS)

POSTCODE:.....

TELEPHONE NUMBER:

EMAIL:

CONTACTS - If we can't contact you, who can we contact

FAMILY/FRIEND: NAME TELEPHONE:

ADDRESS: POSTCODE:.....

FAMILY/FRIEND: NAME TELEPHONE:

ADDRESS: POSTCODE:.....

NAME OF THE COMMUNITY/TOWN WHERE YOU WANT TO BE HOUSED - See back of Application

NAME OF COMMUNITY.....

WHAT IS YOUR CONNECTION TO THE COMMUNITY

CROSS TRANSFER ONLY: What is the address of the property you wish to transfer to?

OFFICE USE ONLY

Application No:

Work File No:

Community Council Endorsement Verified:

LOADED IN HABITAT

Customer ID:.....

(BARCODE INFORMATION)

APPLICANT/S DETAILS

Applicant						
Last name/Surname	First Name	Name you use at Centrelink	Date of Birth	Sex M/F	Income Details (Please circle)	
					Centrelink Wages CDEP	
Applicant						
Last name/Surname	First Name	Name you use at Centrelink	Date of Birth	Sex M/F	Income Details (Please circle)	
					Centrelink Wages CDEP	

HOUSEHOLD MEMBERS DETAILS

Household Member						
Last name/Surname	First Name	Name you use at Centrelink	What is your relationship to the Applicant?	Date of Birth	Sex M/F	Income Details (Please circle)
						Centrelink Wages CDEP
Household Member						
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Last name/Surname	First Name	Name you use at Centrelink	What is your relationship to the Applicant?	Date of Birth	Sex M/F	Income Details (Please circle) Centrelink Wages CDEP

DISABILITY/MEDICAL INFORMATION

Do you or any household member have a disability which impacts on their housing needs?

YES If 'YES' please complete the Disability Form

NO

Do you or any household member have a medical condition that you wish to be considered as part of your application?

YES If 'YES' please get your doctor or nurse to complete the Medical Information Form

NO

PREVIOUS TENANCY HISTORY

Your application will be checked for previous Debt or Tenant Liability as part of assessing your application. This means we will be checking your previous tenancy history with the Housing Authority and/or Housing Authority agents.

In considering your Application, information may be sought by your appointed housing provider from the Housing Authority or other agents of the Housing Authority that have managed your tenancies in the past. The information sought might include information on tenant liability. By signing this Application, you give consent to your appointed housing provider to obtain such information.

It may become necessary for other agents of the Housing Authority to seek personal information (including information on tenant liability) from your appointed housing provider if you make an application to that other agent in the future. By signing this Application, you give consent for your appointed housing provider to supply such information to any other agent of the Housing Authority that requires it only in the context of an application for housing made by you.

Do you give permission to be contacted by Email and SMS YES NO

DECLARATION

I/WE declare the information in this application is correct and by signing this application I consent to my information being shared with the Housing Authority, its agents and Community Council for the purpose of seeking approval to live in the Community.

SIGNATURE (Applicant 1): DATE:

SIGNATURE (Applicant 2): DATE:

Warning: It is important the details of your application are true and accurate. If the information you have provided in this application is not true your application may be removed from the waiting list.

Any information provided will only be used for housing related purposes and will only be released in accordance with the Housing Authority Privacy and Confidentiality policy.



EAST KIMBERLEY

Bawoorrooga	Four Mile	Kalumburu	Mirima	Ringer Soak (Kundat Djaru)
Bayulu	Galamunda	Karnparrmi	Moongardie	Rocky Springs
Biridi	Galburang	Koorabye	Molly Springs	Warmun
Bungardi	Galeru Gorge	Kurnangki	Mud Springs	Warrayu
Burawa	Gillarong	Lamboogunian	Mulan	Wirramanu (Balgo)
Cockatoo Springs	Girriyoowa	Loanbun	Muludja	Wooleregerbereng
Darlungunaya	Goose Hill	Lundja (Red Hill)	Munmarul	Wuggubun
Darlu Darlu	Guda Guda	Mandangalah	Munthanmar	Yakanarra
Dingo Springs	Jimbalakudunj	Mardiwah Loop	Nicholson Town Camp	Yirimalay
Djugerari	Joy Springs	Mimbi	Ngalingkadji	Yirrallelem
Doon Doon (Woolah)	Junjuwa	Mindi Bungu (Billiluna)	Ngurtuwarta Nulleywah	Yiyili
Emu Creek	Kadjina	Mindi Rardi	Oombulgurri	

WEST KIMBERLEY

Ardyaloon	Dodnun	Ngallangunda
Beagle Bay	Imintki	Ngumpun
Bidan (Bedunburru)	Kandiwal	Nillir Irbanjin
Bidyadanga	Karmulinunga	Pandanus Park
Bobeiding	Kupartiya	Tirralintji
Budulah	Kupungarri	Wangkatjugka
Bulanjarr	Larinyuwar	Windjingayr
Djarindjin	Looma	Yulumbu
Djilimbardi	Mallingbarr	Yungngora
Djimung Ngudu	Mowanjum	

GOLDFIELDS

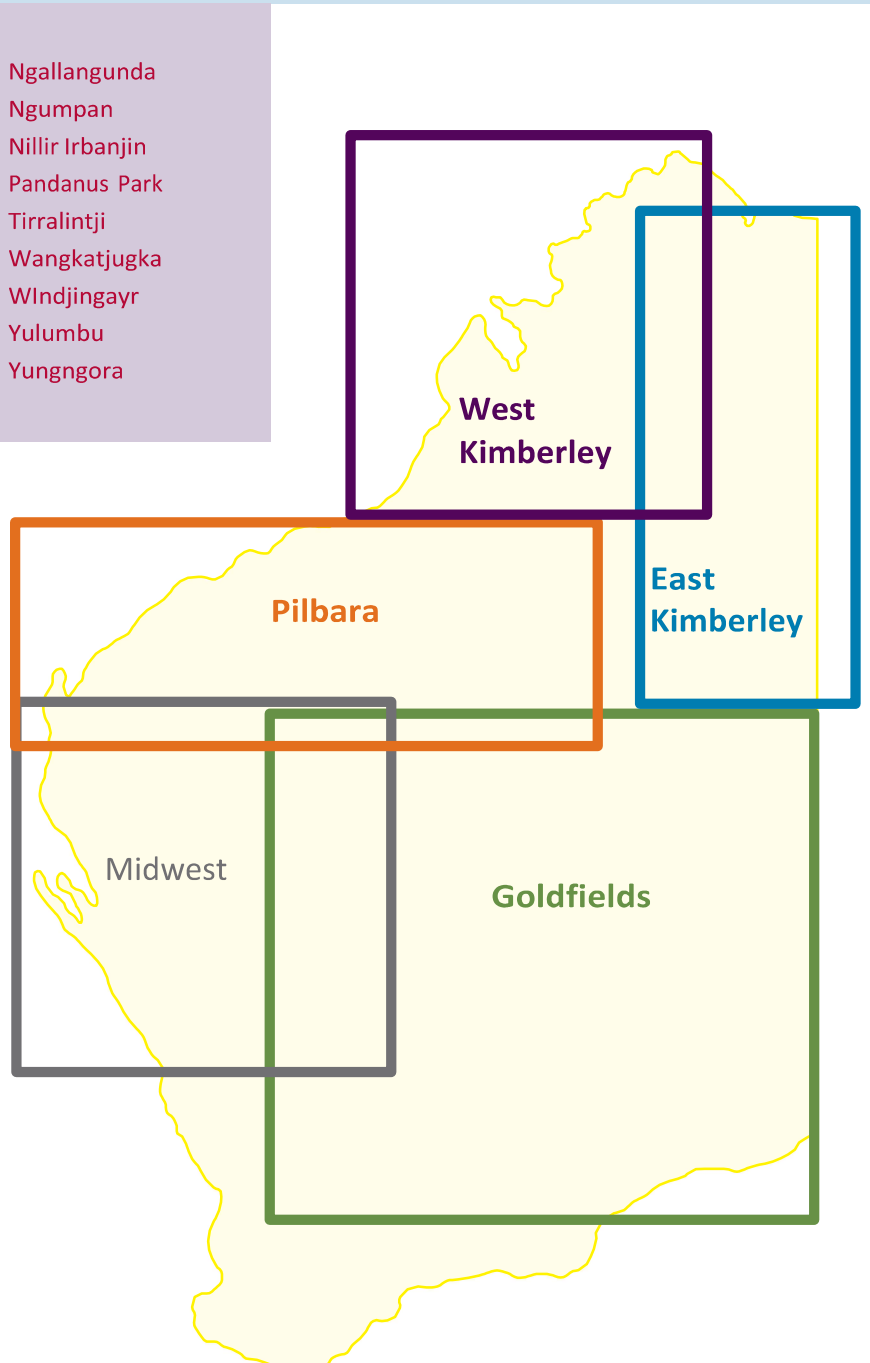
Blackstone (Papulankutja)	Ninga Mia
Bondini	Patjarr
Cosmo Newberry	Tjirrkali
Coonana	Tjukurla
Jameson (Mantamaru)	Tjunjunjarra
Kanpa (Pira-Kata)	Wanarn (Wannan)
Katampul	Warakurna
Mt Margaret	Warburton
Mulga Queen	Wingellina (Irrunytju)
	Wongatha Wonganarra

PILBARA

Bind Bindi	Mugarinya (Yandeyarra)
Innawonga	Parnpajinya
Jinparinya	Punju Njamal
Junduru	Wakathuni
Kiwurkurra	Warralong
Marta Marta	Youngaleena
Mirtunkarra Bulanjarr	

MIDWEST

Buttah Windee	Pia Wadjari
Burringurrah	Woodgamia
Kardaloo	Yulga Jinna
Mungullah	



Applicants are required to provide a proof of income and proof of identity attached to the completed application

PROOF OF IDENTITY DOCUMENTS

The Department will accept one of the following documents to verify the identity of a client. A document not listed below may be used to verify the identity of a client at the discretion of the receiving officer.

1. Letter or declaration from a community council or reputable community contact.
2. Birth Certificate.
3. Centrelink Card.
4. Driver's License (*or any state or federal-issued photographic identification*).
5. Marriage Certificate.
6. Medicare/Healthcare card.
7. Passport.

PROOF OF INCOME

Clients with written consent will have their income verified using the Centrelink ICS provided that applicant has signed the Centrelink Income Confirmation Scheme Consent Form

In addition to Centrelink ICS, clients may be required to provide evidence of income:

- Centrelink benefit – A Centrelink statement not more than four weeks old.
- Wages/salary – 12 weeks of consecutive payslips or employer verification statement.
- Self-employed – Notice of Assessment issued by the Australian Taxation Office.



Income Confirmation Scheme Consent

Purpose

If you are a Centrelink customer you can have your payments and assets verified electronically by participating in the Income Confirmation Scheme.

Consent and Declaration Statements

1. I _____ authorise:
 - the Housing Authority to use the Centrelink Confirmation eServices to perform a Centrelink enquiry of my customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service.
 - the Australian Government Department of Human Services (the department) to provide the results of that enquiry to the Housing Authority.

2. I understand that the Australian Government Department of Human Services will disclose personal information to the Housing Authority including my payment status to confirm my eligibility for products and services.

3. I understand that the information provided to the Housing Authority by the Australian Government Department of Human Services will:
 - confirm details such as:
 - my name;
 - Concession Card status; and
 - number of dependent children.
 - provide details relating to my financial status, such as:
 - type, amount, and date of my payment.
 - number of dependent children and the percentage of shared care for each child.
 - details of any deductions from my payment.
 - details of any other income.
 - details of my assets.
 - if I am partnered.
 - historical information about any of the above details.

4. This consent, once provided, is ongoing unless I withdraw it by contacting the Housing Authority or the Australian Government Department of Human Services.

Given Names	Family Name	Signature
		 Date DD / MM / YYYY
Date of birth	Centrelink Reference Number (CRN)	

Office use only
File Number
Date DD / MM / YYYY

Income Confirmation Scheme Fact Sheet

What is the Income Confirmation Scheme (ICS)?

ICS is a service that allows you to authorise Centrelink to provide your income details directly to the Housing Authority.

How will it work?

If you wish to use this service Centrelink will send your income details electronically to the Housing Authority, enabling the Housing Authority to assess your rent quickly and conveniently. This service is completely voluntary and you can stop at any time by contacting the Housing Authority.

Who is eligible?

Anyone who receives a Centrelink payment and lives in a Housing Authority property can use the service. This includes all members of the household.

What details will Centrelink send to the Housing Authority?

Centrelink will advise the Housing Authority:

- The dollar amount of your last Centrelink payment
- Confirmation of your rate and type of payment
- Details of any deductions taken from your payment
- Child Maintenance details
- Details of any other income you have declared to Centrelink including overseas pensions, wages, investment income, property income and superannuation
- Details of any assets you have declared to Centrelink including savings, investments.

How will the information be used?

The information will be used by the Housing Authority to assess the tenant's entitlement to a rent subsidy, based on Housing Authority policy.

What happens if some household members don't want to participate or don't have a Centrelink income?

Those household members who don't or can't participate will still be required to provide proof of their income on request, as they do now. They will have to contact Centrelink themselves for an income statement or provide other details of their income, for example, wage slips, etc. It remains the tenant's responsibility to make sure income details of all household members are available when required and to advise the Housing Authority when there is a change in the household income.

Some good reasons to use this service:

- You do not have to pay – use of the service is free
- It is easy and convenient as the Housing Authority will contact Centrelink for you
- You will save time and money by not having to phone or go to a Centrelink office for an income statement
- With your authority, the Housing Authority can request updated income information from Centrelink whenever there is a change in your household income during the year.

What happens if I want to withdraw from ICS at a later date?

You can cancel the ICS consent at any time in writing. Remember, if you withdraw from ICS you will have to obtain your proof of income yourself when required by contacting Centrelink and forwarding the details to the Housing Authority. Please contact your local Housing Authority office if you would like to withdraw your ICS consent or if you have any questions.